

Bungay Town Council

**Minutes of the April meeting of this Council held at the Council Chamber
Broad Street on 19th April 2010 at 8pm.**

**Present were Clls Warnes, (in the chair), Woods, Bedingfield, Blowers O'Neill,
Brook, Cloke, Evans, Fisher, Groom, Jervis, O'Neill, Palin, Shepherd, and
Thompson**

Also present were 2 members of the public, the Press and PC Skuse.

1. Apologies

Apologies were received from Clls Ward and Cll Ritchie (SCC).

2. Interests

Interests were declared by Clls Fisher & Palin in item 16 and Cll Thompson in item 17.

3. Minutes of the last meeting

The minutes of the meeting held on the 15th March 2010 and the special meeting held on the 6th April 2010 were approved and signed.

4. Local Electors Comments

No electors wished to comment.

5. Matters arising

page 1530, item 5; Cll Shepherd reported that her constituents were not happy with the Common Owners response and would be considering the matter further.

page 1533, item 11; the Clerk reported that Mr Wall could meet members on either the morning of the 23rd and 26th April.

page 1535; item 19; Cll Evans reported that a Town Events Co-ordinator had been appointed.

6. Correspondence

The following correspondence was reported as received:-
Policing Suffolk briefing sheet.

Notice of Common Owners AGM on 26th April at the Riverside.

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Environment Agency advising about bank repair at Wainford Sluice.
SCC advising submission of waste core strategy development plan to the Secretary of State.
Broads Planning Parish Forum on 28th April.
Bungay Black Dog Running Club with thanks for donation.
Copy of Suffolk Preservation Society submission re wind turbines at Ringsfield and Shipmeadow.
WDC with notice of district council elections for some wards (but not Bungay) on 6th May 2010 and purdah requirements in relation to these elections.
Spinal Injuries Association with fund raising proposals. Poster to be exhibited.
Energy Saving Trust Green Communities campaign.
Mrs G Cosgrove re damage to property and near pedestrian collision with speeding vehicle in Bridge Street,

7. Report on local policing matters

PC Skuse reported on local crime figures and detection rates. The safer Neighbourhood Team had met on 15th April and had agreed that anti-social behaviour would remain a priority. The next meeting would be held at the Riverside Centre on 21st May at 4pm. He gave details of the Police Direct subscription service. He confirmed that the police were aware of the traffic speeding issues in Bridge Street which were the subject of Mrs Cosgrave's above letter. He reported on the 3 HGV incidents referred to earlier. Cll Palin reported on a broken window in Wherry Rd caused by a golf ball. PC Skuse agreed to take the matter up. Cll Shepherd congratulated the Police on a prompt response to a reported kidnapping which turned out to be a false alarm. PC Skuse reported that a further meeting would take place with Meadow Rd residents on 24th April.

8. County Councillors report.

Cll Ritchie's apologies were noted.

9. To consider plan received, to receive a report from the Planning Committee and to receive notice of planning decisions from Waveney District Council

The following plan was considered:-

DC/10/0064/FUL, Cripps Development Ltd, construction of 14 semi-detached houses with associated external works, former Three Willows Garden Centre site, St Johns Rd. Approval recommended.

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It was reported that the Planning Committee met on Tuesday 6th April 2010. Present were Clls Warnes, Woods, Cloke, Bedingfield, Brook, Evans, Fisher, Palin and Ward.

1. No apologies were received.
2. No interests were declared.
3. No local electors wished to comment.
4. PlanDC10/0214/FUL, Dr D A Horne, provision of a replacement front window, 25 Staithe Road was recommended for approval.
5. Other business. In response to a question from Cll Palin, said Cll Groom said that he would follow up with the company about the suggested visit to see the new facilities at Clays.

The following planning decisions were reported from Waveney District Council:-
DC/10/0053/FUL, Mr R Gwynn, re-roof existing building, The Old Town Maltings, Broad Street. Approved.

DC/09/1129/FUL, Mr & Mrs P Boothby, construction of 2 bungalows and gargares and an additional garage for 17 Southend Rd, 17 Southend Rd. Approved.

DC/09/1089/1090/FUL, erection of a single storey rear extension, provision of a new entrance ramp and handrails to front and internal alterations, Quiet Waters, Flixton Rd. Approved.

DC/09/1163/FUL, Mrs L Powell, replacement UPVC sliding sash windows to front elevation, 12 Southend Rd. Approved.

DC/10/0124/FUL, Mr P Milburn, replacement of existing white UPVC mock sash windows on front elevation with timber sliding sash windows, 33 Lower Olland St. Approved.

DC/10/0015/0016/FUL, Mr D Trafford, construct 2 storey rear extension and single storey rear conservatory with balcony above, garage extension, replacement windows and rebuild existing wall, 14 Wharton St. Approved.

10. Finance & General Purposes Committee

The Committee met on the 6th April 2010. Present were Cll Warnes, Woods, Groom, Jervis, O'Neill, Shepherd and Thompson.

1. Apologies were received from Cll Blowers O'Neill and Thompson.
2. No interests were declared.
3. No local electors wished to comment.
4. A donation of £300 to Bungay Explorers to support attendance at the 2011 World Scout Jamboree was recommended and approved.
5. A request to fund the first year insurance costs of the Bunka project was deferred for further information.
6. A donation of £158 to the Allotment Association to pay for a skip needed in connection with the allotment huts project was recommended and agreed.
7. A donation request from Bungay in Bloom to help support the 2010 planting programme and to provide £50.00 to fund the front of commercial premises competition was deferred for information about the Anglia in Bloom entry fee which

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will not be payable this year.

8. It was recommended and agreed to continue membership of Suffolk Acre at a cost of £25.00.

9. A proposal to alternate the location of the councillors' surgeries between the Community Centre and the Rainbow store where the latter surgery would be shared with the Police was deferred for further discussions with the parties concerned.

10. The following cheques were approved for payment and signed:-

Waveney District Council, business rates Riverside, £8.70; Suffolk County Council, removal of damaged bus shelter Earsham Street, £444.70; Mobile MIG Ltd, modification to bus shelter Market Place, £3080.85; A Newberry, litterpick and Riverside, £465.44.

The following balances were reported:-

Bank current account £3964.51

Bank deposit account £48.28

Scot Widows accounts £94138.74

Total £98151.53

11. Other business. It agreed that Body Wise be written to about unauthorised posters. Cll O'Neill queried whether the Clerk's working hours exceeded the Working Time Directive. The Clerk said that he very much doubted if this was the case. Cll O'Neill asked for distribution of the minutes relating to the clerk's salary advisory committee. Cll Woods said that he was following up on discrepancies of the Section 106 funding and was awaiting a quote for new litter bins.

Cll Palin reported that users were very pleased with the bus shelter modification.

11. To receive a report on the operation of the Riverside Centre

The Clerk reported on recent bookings.

He said that BACT had moved to new premises at the end of the last month.

The supervisory group meet at the Riverside on 16th April. It was agreed that the blinds provided by BACT be left in lieu of very minor dilapidations. Efforts were to be made to attract wider community use of the space and advertising in the Parish magazine and on one of local websites was to be considered. Regular advertising in the Bungay Directory quarterly report was recommended.

12. To consider appointing Mr Neil Mayhew to the working party to consider specific aspects of the traffic management proposals with officers of SCC.

This was agreed. Mr Mayhew's paper on the current proposals was to be distributed to members and Mr Mayhew was to be invited to meet all members to discuss the proposals.

13. Report from the Annual Town Meeting

This was held at the Riverside Centre on Monday 12th April 2010 starting at 7.30pm. In the event SCC Highway officers had declined the invitation to attend. It had been

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made clear to those present that traffic matters unrelated to the one way proposals could be brought to the attention of the Council for consideration initially by the Traffic Committee.

14. Meetings of town award panels

It was agreed that these panels meet as follows:-

Bezant Cup: (Clls Warnes, Fisher and Palin), 20 April, 2pm at 47 Beccles Rd.

Civic Award: (Clls Woods, Groom and Jervis), 17th April, 5.54pm, Wingfield St

Trevor Collyer Cup: (Clls Warnes, Bedingfield, Cloke), 18th April, 7.30pm, Council Chamber.

15. To contribute £100 towards the cost of trees to be planted in St Johns Rd

This was proposed and agreed.

16. To consider making a donation to Bungay in Bloom

It having been established that no provision had been made for the Anglia in Bloom entry fee and that this had been paid for the previous year by the Council and so was not include in expenditure for that year a grant of £400 plus a further £50 for prizes was agreed.

17. Bunka project donation

Insurance cost details were not available so this item was deferred until they were.

18. Appointment of a working party to report on the rent review relating to the land on Outney Common leased to the golf club

The Town Mayor, and Clls Palin, Fisher, Jervis and Groom were appointed.

19. To receive reports from Council Representatives

Cll Fisher reported on a successful move by BACT to their new premises.

Cll Thompson advised that the Bunka project had appointed 3 employees and hoped to open on the 15th May.

Cll Shepherd reported that the Chamber of Trade were to hold a shop window competition with a world cup theme and spoke of the success of the multi until retail outlet at 4 Market Place.

Cll O'Neill reported on a pride of Bungay meeting held on 19th April. He spoke of the possibility of funding local works via the Market Town Funding initiative and of the transfer of Ian Gregory to Waveney Norse.

Cll Bedingfield reported on a clean-up at the skateboard park.

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Cll Palin reported that the vehicle impact damage at the Dreyers Homes, which had turned out to be extensive had nevertheless been able to be repaired with the tenant in situ.

20. To receive reports from District Councillors

Cll Groom reported that the wind turbine application had been withdrawn. Cll Woods reported on a recent WDC meeting. Cll O'Neill asked Cll Groom why he had supported the proposal for 'whole council' elections at Waveney but not before the Town Council. This question being given without notice Cll Groom had no comment to make on it.

21. To receive balance details and approve cheques for payment

Balances were reported as above and the following cheques were approved for payment and signed:-

HM Revenue & Customs, PAYE, £345.40. Mr A Newberry, litter-pick and Riverside, £106.00; B&B Skip Hire Ltd, skip for allotments, £156.65; Norse Commercial Services, waste collection, Riverside Centre, £88.29; Ist Bungay Explorers, donation, £300; Suffolk Acre, subscription, £25; The Bungay Directory, quarterly report and advert, £440.00; ODS(F Morrow), design work, presentation cards, £30.00.

22. Other business of an important nature

Cll Palin reported that the Post Box in Queen's Rd had not been replaced – the box there was a secure box depot box for the use of postmen making deliveries in the area. It was agreed that the Post Office be requested to replace the collection box which had been removed.

Cll Bedingfield congratulated SCC on the speed with which they installed drop kerbs in Outney Road. The Clerk confirmed that he had spoken to the Fisher Theatre about the need to display public notices on the Market Place public notice without delay.

Cll Evans confirmed that he would be able to attend the SALC website course with Cll Brook.

Cll O'Neill requested that he report on some matters with the public excluded following the conclusion of other business. This was agreed.

Other business being concluded the public were asked to withdraw and Cll O'Neill asked Cll Warnes whether the minutes of the advisory committee reporting on the Clerk's salary would be made available to Council members as he had requested. Cll Warnes said that the legal advice he had taken on this had concluded that general distribution to members of the Council of minutes and other working papers used by the advisory committee was not appropriate. Cll O'Neill then asked the Clerk why he had not advertised the charges for use of the Riverside Centre and details of the subsidy available for qualifying individuals using the WDC large items collection

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service on the notice boards as instructed by the Council. In making reply the Clerk was interrupted by Cll O'Neill at which point Clls Bedingfield, Cloke, Fisher, Groom and Palin withdrew from the meeting. The Clerk then explained that the Council had not instructed that the charging tariff be advertised in this way but that a general advertisement relating to hiring of the Centre be posted on all notice boards. This had been done a number of months ago. On the question of the collection service the Clerk advised that WDC's co-operation and consent was necessary for running this scheme in the way planned and this had not yet been given. It was not therefore appropriate to advertise the scheme at this stage.

The meeting concluded at 9.55pm approximately

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