

Bungay Town Council

Minutes of the June meeting of this Council held at the Council Chamber Broad Street on Monday 21st June 2010 at 8pm.

Present were Clls Woods (in the chair), Bedingfield Cloke, Evans, Groom, Jervis, O'Neill, Palin, Shepherd and Ward

1. Apologies

Apologies were received from Clls Brook, Blowers O'Neill, Fisher and Warnes.

2. Interests

No interests were declared.

3. To approve the minutes of the meeting held on 17th May 2010

page 1547; Cll O'Neill questioned whether Cll Warnes had been appointed to the Joint Tourism Committee. The Clerk said that he believed that this was the case.

4. To allow local electors the opportunity to comment on planning applications and other matters on the agenda for the meeting in accordance with Schedule 1 of the Council's Standing Orders

No electors wished to speak.

5. Matters arising

page 1548; chairs in Council Chamber. Cll Palin requested that this matter be progressed. Cll Evans suggested that a panel be fixed to the bottom of each seat as a temporary measure.

6. Correspondence

The following correspondence was reported:-

SALC Local Councillor publication.

WDC Cultural Network publication.

Recycle now poster. To be displayed on main notice board.

Mr Kite re obscured light at crossing outside St Edmund's School. The Clerk reported that he had written to the School and Suffolk County Council about this.

Letter to be sent to Mr Kite.

Signed.....

Date.....

SCC Speed Management Guidelines.
WDC re naming of Walker's Way. Clerk to check on proposed spelling of Walker's.
Cruse Bereavement Care Suffolk Area with information about their role.
Suffolk Foundation with event information.
Bungay in Bloom with thanks for donation.
E mail to SCC about need to improve public transport links to James Paget Hospital.
Bungay Youth Association requesting donation. Financial information is being sought.
Bungay Joint Tourism Committee with notice of AGM on 23rd June at 7.30pm.
BACT 2009 report and thanks for donation made in October 2009.
Bungay Rural Community Officer's Report.
Suffolk Constabulary with notice of changes of opening hours at public enquiry desks at police stations.

7. To receive a report on local policing matters

A written report had been circulated to members in advance of the meeting.
It was agreed that the Finance & General Purposes Committee consider the proposed joint public surgeries at the Rainbow Store.
Cll Woods noted that incidents at Meadow Road were continuing.
Cll Shepherd expressed concern at recent criminal damage in the town centre and Cll Bedingfield at the skate park.

8. County Councillor's Report

No report had been received.

9. To consider planning applications received (see below*), receive planning decisions from Waveney District Council and a report from the Planning Committee

The following plans were considered:-

DC/100611/LBC, Lloyds Banking Group, listed building consent, replace existing ATM tablet and replace existing window display with a non illuminated AO window poster display unit located behind shop front glazing, 11 Market Place. Refusal recommended on the grounds that the detailed plans showed that these were to be illuminated.

DC/10/0624/FUL, Mr M Button, replacement windows to front elevation, 60 Broad Street. No objection to this plan.

BA/2010/0120/LBC, Ms L Reed, replace existing dormer window with velux roof window, rear of 41A Bridge Street. No objection to this plan.

Signed.....
Date.....

It was reported that the Planning Committee met on 7th June 2010.
Present were Clls Woods, Brook, Bedingfield, Cloke, Evans and Warnes.

1. Cll Woods was appointed chairman and Cll Brook vice chairman for the forthcoming year
2. It was decided that future meetings would be held on the first Monday of each month at 7.30pm (or other time as advertised) or the first Tuesday if the first Monday was a Bank Holiday subject to there being business to deal with.
3. Apologies were received from Clls Fisher, Palin and Ward.
4. No interests were declared.
5. No local electors wished to comment on matters to be considered at this meeting in accordance with Schedule 1 of the Council's Standing Orders
6. To consider the following plans:-
DC/10/0552/DRC, Flagship Housing, discharge of conditions 5 & 6 of application DC/09/0816/FUL, material to be used and archaeological evaluation, Tennis Courts, Honey-pot Meadow, Bardolph Rd. It was noted that WDC had already approved this plan. Members expressed concern about this.
7. There was no business of an important and urgent nature relating to Bungay planning matters.

10. To receive a report from the Finance & General Purposes Committee and to deal with matters arising

It was reported that this Committee met on 7th June 2010. Present were Clls Woods, Brook, Blowers O'Neill, Groom, Jervis, O'Neill and Shepherd.

- (1). Cll Woods was appointed chairman and Cll Brook vice chairman for the forthcoming year.
- (2). It was decided that future meetings would be held on the first Monday of each month at 7.30pm (or other time as advertised) or the first Tuesday if the first Monday was a Bank Holiday subject to there being business to deal with.
- (3). No apologies were received.
- (4). Cll Shepherd declared an interest in agenda item 6.
- (5). No local electors wished to comment on matters to be considered at this meeting in accordance with Schedule 1 of the Council's Standing Orders
- (6). A grant of £100 to Bungay Area Neighbourhood Watch was recommended and agreed.
- (7). Matters relating to distinctive email addresses for the Council were considered. The Clerk had subsequently checked and the suppliers had confirmed that there would be no delay in forwarding messages to members but had said that it was not possible to include a facility which would allow recognition of incomplete or variant email addresses. Cll O'Neill doubted this but it was agreed that this issue could be resolved later. Subject to it being established that email replies could be made from the Town Council e mail addresses implementation was to go ahead.

Signed.....
Date.....

(8). The following balances were reported:-

Bank	£13282.27
Scot Widows	£94138.74
Total	£107421.01

The following cheques were approved for payment and duly signed:-

Mr B Lines, repair and decoration work at Riverside £343.01; EAC Document Solutions Ltd, photo-copy service, £33.84; Bungay Joint Tourism Group, town promotion budget, £177.75; A Newberry, litter-pick and Riverside, £119.79; M Evans, mileage reimbursement £31.60.

(9). Other business of an important and urgent nature relating to this Committee. It was agreed that the question of the cost of future elections be considered at a future meeting(see 13 below).

11. To receive a report on the operation of the Riverside Centre

The Clerk reported on the proposals to replace the defective roof material. This would be done at the expense of the manufacturer.

12. To review the Council's Standing Orders

It was agreed that this be considered by the Finance & General Purposes Committee. Members to advise the Clerk of suggested changes by mid week preceding the next meeting of this committee.

13. To note the likely need to increase future provision for election costs

It was noted that the Town Council may have to meet the full cost of future elections where these would otherwise coincide with elections of both the county and district. The likely cost of this was to be established and consideration given to including provision for this in the budget process.

14. To consider the accounts for the year to 31 March 2010, receive a report from the internal auditor and approve the annual governance statement.

The above accounts were approved(the nature of the financial support given to the Trinity concerts noted as being in accordance with page 1495 of the minutes), a report from the internal auditor considered and accepted and completion of the annual governance statement approved.

15. To approve a tree planting scheme for land adjacent to Outney Common playground to be funded by Section 106 Funds.

The Clerk reported and the scheme was approved. Cll Ward agreed to produce a draft Press release about this.

Signed.....
Date.....

16. To consider making a donation to the Bungay Youth Partnership towards their insurance and licensing costs at the Bunka Project (total expended £886.10)

A donation of £886.10 was agreed.

17. To consider suitable road names for the new development at Joyce Road Bungay

The name Tin River Close was recommended.

18. To receive a report on a possible amendment to the Bungay waiting restriction proposals

The suggested waiting restrictions to deal with problems caused by Clay's employees parking unnecessarily in Outney Rd were not approved because it was considered that this would be detrimental to the interests of most residents. It was agreed that this matter be taken up directly with Clays. It was agreed that SCC be urged to proceed with the other proposal so that the restrictions in other parts of the town could be put in place as soon as possible.

19. To make arrangements to hold the garden competition

It was agreed prizes be given for the best gardens visible from the highway and for hanging baskets and tubs. Judging rounds were allocated with nominations for the short list to be made by 7th July.

20. To receive reports from Council Representatives

Cll Evans reported on a grant obtained to help further the new community centre project.

Cll O'Neill reported from the Pride in Bungay meeting held on 21st June and on attendance at the world of planning meeting held at Beccles. He had been unable to attend the SALC meeting or the Broads Authority planning tour.

Cll Ward reported on the Sustainable Bungay library garden project.

Cll Shepherd reported that Nethergate Street was now included in the neighbourhood watch scheme. She noted that no meeting of the Chamber of Trade had been held for 3 months.

Cll Bedingfield reported on Youth Association activities and on regular Monday evening opening of the Bunka.

He reported that the Sports Association were involved with the Town Plan and that funding had been obtained for a cycle/running track, outside gym and extension to club room at Maltings Meadow.

Cll Palin reported that Bungay in Bloom had completed their planting programme. WDC were assisting with watering.

Signed.....

Date.....

21. To receive reports from District Councillors

Cll Groom reported that WDC had approved the plans for the former 3 Willows site.

22. To receive balance details and approve cheques for payment

Balances were reported as above and the following cheques were approved for payment and the cheques duly signed:-

Mr S Woods, Town Mayor's allowance, £950.00; Mr A Newberry, litter-pick and Riverside, £119.79; Bungay Honeypot Centre, hall hire, surgeries (£27 and civic evening (£90), £117.00; Bungay Neighbourhood Watch, donation, £100.

23. Other business of an important and urgent nature

In response to a question from Cll Palin the Clerk reported that he had written to Royal Mail about the replacement post box for Queens Rd and will follow up if no response is received.

Cll Shepherd complained about the wheelie bins on the pavement in Nethergate Street and weeds on the bridle-path to the Castle. Cll Cloke noted a similar problem within the new 3 Willows site.

Cll O'Neill reported on a future Rural Partnership event and asked members to contact him for details if they wished to attend. He asked that the town signing project be moved forward as Market Town initiative funding may be available to support this project. He asked Cll Groom about drainage issues arising from the proposed old 3 Willows site development. Cll Groom said that he believed that these had been addressed.

Cll Jervis asked for assistance to put up the Festival bunting on 30th June.

Cll Woods said that it proposed to hold the Civic Service at St Mary's Church on the morning of the 17th October on the same pattern as last year.

The meeting closed at 10.20pm.

Signed.....
Date.....